

CONTINUED EDUCATION REQUIREMENTS 2018
ELECTRICAL LICENSING
RULES & REGULATIONS

THE FOLLOWING ARE RULES AND REGULATIONS GOVERNING LICENSE RENEWAL REQUIREMENTS FOR MASTER ELECTRICIANS, RESTRICTED ELECTRICIANS AND ELECTRICAL INSPECTORS, PURSUANT TO SUFFOLK COUNTY LOCAL LAW CHAPTER 563, ARTICLE XI, SECTION 129.H.2, AND AS RECOMMENDED BY THE SUFFOLK COUNTY ELECTRICAL LICENSING BOARD PURSUANT TO SUFFOLK COUNTY LOCAL LAW CHAPTER 563, ARTICLE XI, SECTION 131.K.

Requirement of Continuing Education Part "A"

1. Pursuant to Suffolk County Local Law Chapter 563, Article XI Section 129.H.1 continuing education is required for the renewal of Master Electrician License, Restricted Electrician license and Electrical Inspector License.
2. Master Electrician License Holders shall have eight (8) hours of continuing education for each 2 year license renewal period.
3. Restricted Electrician License Holders for HVAC (RE1), Oil and Gas Burning Equipment (RE3), Signs and Lighting Systems (RE4) or Communications Cable Installer (RE5) shall have four (4) hours of continuing education (CEH) for each 2 year license renewal period.
4. Electrical inspector license holders shall have eight (8) hours of continuing education for each 2 year license renewal period.
5. Applicants wishing to reinstate an inactive or suspended Master Electrician License, Restricted Electrician License or Electrical Inspector License shall comply with sections 1, 2, 3 and 4 above before renewal.

Provider Approval Part "B"

1. A provider must be an educational institution, trade organization or an approved organization with the capacity to administer a continuing education program, and facilities to maintain continuing education records.
2. All providers must submit a completed provider application and agreement and accompanying course proposal(s). The Provider must renew their provider and course approval every two (2) year cycle.
3. Training providers and courses will be evaluated by the Suffolk County Electrical Board and must meet eligibility requirements, and course review criteria.
4. The Department will notify the Provider of provider approval and course approval.

Revocation of Approval Part "C"

1. The Electrical Board may make written recommendation, with just cause, to the Commissioner of the Department of Labor, Licensing and Consumer Affairs, to suspend, revoke or terminate the approval of a provider.

Provider Responsibility Part "D"

1. The Provider must notify the Electrical Board and the Licensing Department within thirty (30) days of any changes in status relative to all herein pertaining to the provider.
2. The Provider must provide an authenticated certificate of course completion to the attendees within five (5) business days after the completion of the course.
3. The Provider must keep active files and records for a minimum of three (3) years and provide such records to the Department and/or the Board when requested.

Field of Courses Part "E"

1. Areas of instruction are based on the current cycle of National Electrical Code (NFPA-70).
2. Provider must submit a provider and course application for approval. The Board will conduct a provider and course review and recommend approval or denial.
3. Providers must inform the Board of all course dates and times and locations of all courses offered including changes with the two year cycle period.
4. The Electrical Board and the Department have the authority to attend on demand and monitor approved courses at no cost.